

# RRNDOC Retention of Ownership Form

RRNDOC appreciates all items loaned for use by the organization. To better identify items that have been loaned, and to identify the owner of these items, please fill out this form.

Item Description and Purpose	Item Estimated Cost
<b>Estimated Total Cost:</b>	

*Please realize that if the organization determines that there no longer is use for the loaned items, the organization may request the owner to take the items home.*

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*\* Please place completed form in the Treasurer's inbox. \*\*\***